

REGULAR COUNCIL MEETING ----- DECEMBER 2, 2024

The Regular Council Meeting was called to order at 5:00 p.m. by Mayor Karst. The following Council members were present: Ozark, Carr, and Austin. Council member Koski attended via phone. Council members Heitman and Nister were absent. DPW Skubinna and Chief Weber were in attendance. Paul Provencher, Bob Teskey, Darcia Schindler, and Joshua Feil from Moore Engineering, Inc. were also in attendance. City Clerk Amundson, City Grant Writer Byers, and City Attorney Pekovitch attended via Google Meets. There was no media representation.

Mayor Karst led the Pledge of Allegiance.

Public Comment on any Agenda Item: NONE

Council member Austin made a motion approving the consent agenda including the payment of claims for December 2, 2024 in the amount of \$176,159.51, the Valley Court claims in the amount of \$1,383.56, the minutes of the November 18, 2024 Regular Council Meeting and **Resolution No. 3190** – A Resolution Establishing Budgetary Authority in the Montana Main Street Grant Fund for the Receipt and Expenditure of Additional Monies Received for the Local Match Due to the Overage of Cost of Way Finding Signage Contract. The motion was seconded by Council member Carr, and carried unanimously.

The bid opening for the City of Glasgow surplus equipment was held. There were 2 bids from Bob Teskey one for the 1974 Ford Tractor with Loader in the amount of \$800.00 and one for the 1997 Chevy Truck box van in the amount of \$1,000.00. The bids were given to DPW Skubinna and he said that tomorrow morning at 8:00 am anyone interested in purchasing additional equipment can meet at the clerk's office so paperwork can be completed and the titles to any vehicles can be completed and given to the correct purchaser. Any items that did not receive a bid can now be purchased on a first come first serve basis.

Mayor Karst introduced and offered for adoption **Resolution No. 3189** – A Resolution Renaming the Glasgow Park and Beautification Advisory Board to the Glasgow Beautification and Tree Advisory Board and Establishing the Terms of the Board Members. Council member Ozark moved for the adoption of **Resolution No. 3189**. The motion was seconded by Council member Carr; whereby **Resolution No. 3189** was unanimously adopted.

Council member Austin made a motion approving the September and October 2024 financials. The motion was seconded by Council member Carr and carried unanimously.

DPW Skubinna explained that this grant does not require a match and is an EPA Environmental Justice Grant. The amount of the grant application will be \$150,000.00 to be able to work on the next piece of the lead and copper service line issues. This funding will allow for testing of the unknown lines to make sure there is no lead and move them into the "safe" category. Bob Teskey asked DPW Skubinna if the survey has been completed. DPW Skubinna said the first step has been completed and it's just the beginning of this project. The letter he received in the mail was advising him what the results of the survey were. Council member Austin made a motion to approve hiring WWC Engineering to prepare a grant application for the mountains and plains environmental justice tier 1 competitive subgrant application in the amount not to exceed \$3,900.00 for the lead and copper compliance inventory and abatement plan sampling. The motion was seconded by Council member Koski, and carried unanimously.

DPW Skubinna told the council that this is another subgrant through the EPA and the amount we will be applying for is between \$300,000 and \$350,000.00. This amount will assist with the number one project listed in the draft SWIF plan for the levee which is to establish exactly where the Right-Of-Way is located. Council member Austin made a motion to approve hiring Great West Engineering to apply for the Thriving Communities tier 3 grant application to complete a boundary survey to establish legal parcel locations concerning the levee location in the amount of \$8,050.00. The motion was seconded by Council member Ozark, and carried unanimously.

Council member Austin stated that we had discussed in the committee meeting to advertise for 32-40 hours per week because of the insurance coverage. Depending on the number of hours an employee works the insurance coverage is usually 80/20 or 70/30, where the city pays the higher percentage and the employee pays the other portion. City Clerk Amundson said that if we advertise for 32 hours as a full time position it could cause issues through the entire city. She also said the city can continue to advertise for part-time and see if we can get anyone to apply, or we start advertising it as a full-time position. There was discussion on if there was enough work to keep another person busy at 40 hours a week. Mayor Karst explained that with the records management that needs to be completed there is enough work to keep an employee busy for a couple of years. Council member Carr made a motion to advertise the deputy clerk position as a full-time position. The motion was seconded by Council member Koski, and carried unanimously.

Mayor Karst said that last year there was a motion to increase the amounts from \$25.00 and \$50.00 up to \$50.00 and \$100.00 and wanted to know if the council would like to keep the increase in place from last year. Council member Ozark made a motion to purchase chamber bucks in the amount of \$100.00 for each full-time employee and \$50.00 for each part time employee for a total of \$3,100.00. The motion was seconded by Council member Carr, and carried unanimously.

Unfinished Business – Levee Safety Committee Report –No report at this time.

Committee Reports: There were no reports for personnel, water, or cemetery. City Grant Writer Byers mentioned that she will have an update on the Tracey Foundation application next week. That application was in the amount of \$50,000.00 for the fitness court. She spoke with Recreation Director Casterline and he is able to commit \$10,000.00 out of his budget for additional funding. She said that if the city doesn't receive the funding from the Tracey Foundation, then the \$60,000.00 grant will be transferred into next year; the city would be able to qualify for it, but will not be guaranteed the full \$60,000.00. The city won't have an answer on the Washington grant for approximately 3 more months. The LCWF additional funds through the grant amendment has not been approved yet. She told Council member Austin that she had found some FEMA funds that could be used for the fire department, the application closes on December 20<sup>th</sup>. Council member Koski and City Grant Writer Byers will meet to discuss some funding options to work on the connectivity from Home Run Pond to town. Mayor Karst stated that he gave the council a rough draft of the permit that goes with the park's ordinance. City Attorney Pekovitch made some additional changes and the approval of the alcohol portion of the permit will be approved by the Chief of Police and not the full city council. There was discussion on if the final permit had to be approved by council and it will not have to be as long as the council has seen the final permit and it's part of the ordinance. City Attorney Pekovitch also stated that she included a clean up deposit on the permit to help keep the parks clean.

Department Head Reports:

Chief Weber told the council last week he met with the City Attorney on some personnel stuff. He went around and spoke with other department agencies on the changes that will be happening with the MPO program. He will be attending the Montana Board of Crime Control board meeting this week and will have an update for the next council meeting.

City Attorney Pekovitch said she will be in town on Thursday for court and will meet with the department heads.

There was no mayor's report.

Public Comment: Bob Teskey wanted to know if there have been any reports or issues with the downtown diagonal parking since it's been implemented. Chief Weber said the only complaint he has received is that there is no center line down 2<sup>nd</sup> Avenue South and that's a highway department issue. They talked about a couple of other problem intersections and that diagonal parking in front of the civic center will be completed after the construction of the swim pool is finished.

Council member Austin made a motion to adjourn the meeting. The motion was seconded by Council member Carr, the meeting adjourned at 5:23 p.m.

ATTEST:

*Stacey A. Amundson*

Stacey Amundson  
City Clerk-Treasurer

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Rod Karst  
Mayor