

REGULAR COUNCIL MEETING ----- AUGUST 1, 2022

The Regular Council Meeting was called to order at 4:30 p.m. by Mayor Karst. The following Council members were present: Austin, Heitman, Koski, Carr, and Nistler. Council member Ozark was absent. Also present were Chief Weber, Officer Rapp, Code Compliance Officer Dees, City Attorney Sullivan, City Clerk Amundson, and Grant Writer Ryan. Doris Leader, Russell and Brianna Leader, Dennis Garsjo, Kaden Bedwell and John Bach from Interstate Engineering, and Ashleigh Beyers were in attendance. Also in attendance were Ainhoa Beczeraa, Marissa Crue, and Heather Davis from BLM. There was no media representation.

Mayor Karst led the Pledge of Allegiance.

Public Comment on any Agenda Item: NONE

Mayor Karst stated he would like to include a claim for the electrical that was done for the cemetery gate in the amount of \$3,468.00 to be approved at this meeting. Council member Koski made a motion approving the consent agenda including the payment of claims for August 1, 2022 in the amount of \$91,637.89, the Valley Court Apartment claims in the amount of \$1,398.77, the minutes of the July 18, 2022 Regular Council Meeting and the inclusion of the \$3,468.00 claim for the electricity installed for the cemetery gate. The motion was seconded by Council member Austin, and carried unanimously.

Mayor Karst introduced and offered for adoption at second reading **Ordinance No. 979** – An Ordinance of the City Council of the City of Glasgow, Montana, Adopting New Residential and Commercial Water Charges, and Thereby Amending the Code of Ordinances of the City of Glasgow, Montana. Council member Carr moved for the adoption of **Ordinance No. 979** for second reading. The motion was seconded by Council member Austin; whereby **Ordinance No. 979** was adopted for second reading. **Ordinance No. 979** will become effective September 1, 2022, but will not be implemented until October 23, 2022 billing cycle.

Mayor Karst introduced and offered for adoption at second reading **Ordinance No. 980** – An Ordinance of the City Council of the City of Glasgow, Montana, Adopting New Residential and Commercial Sewer Charges, and Thereby Amending the Cod of Ordinances of the City of Glasgow, Montana. Council member Carr moved for the adoption for second reading **Ordinance No. 980**. The motion was seconded by Council member Nistler; whereby **Ordinance No. 980** was adopted for second reading. **Ordinance No. 980** will become effective September 1, 2022, but will not be implemented until October 23, 2022 billing cycle.

Mayor Karst introduced and offered for adoption for first reading **Ordinance No. 981** – An Ordinance of the City Council of the City of Glasgow, Montana, Amending Glasgow's Building Codes and Related Technical Codes, Thereby Amending the Code of Ordinances of the City of Glasgow, Montana. Council member Koski moved for the adoption of **Ordinance No. 981** for first reading. The motion was seconded by Council member Heitman; whereby Ordinance No. 981 was unanimously adopted for first reading. Second reading of **Ordinance No. 981** will be at the August 15, 2022 Regular Council Meeting.

Council member Carr made a motion approving the fiscal year 2022-2023 T&R Trucking payment in the amount of \$22,193.10 per month for an annual total of \$266,317.16. The motion was seconded by Council member Nistler, and carried unanimously.

Mayor Karst introduced and offered for adoption **Resolution No. 3106** – A Resolution for Authorization to submit MDOC-CDBG Comprehensive Capital Improvement Plan Planning Grant Application. Council member Koski moved for the adoption of **Resolution No. 3106**. The motion was seconded by Council member Nistler, whereby **Resolution No. 3106** was unanimously adopted.

City Clerk Amundson explained why she is requesting to write off some delinquent water bills in the amount of \$886.34. She stated that the properties have been sold before she was able to assess them on the taxes. Some of them are a few years old. Council member Koski made a motion approving the write off of delinquent water bills in the amount of \$886.34. The motion was seconded by Council member Carr, and carried unanimously.

Council member Koski made a motion to approve the hiring of Meaghan Schultz for the part-time administrative position in the City Office. The motion was seconded by Council member Carr, and carried unanimously.

The water committee was going to recommend allowing Russell and Brianna leader to connect to city services without annexing into the city. DPW Skubinna talked to the council after researching additional information on this. He listed pros of the proposal, which included, the Leader's would be responsible for the entire cost of installation, connection, and operation of the service line, it would be metered and they would pay for the water they use, and the city would have no responsibility or costs associated with it. He then gave his opinion from a Public Works standpoint. Allowing the Leaders to receive city services without annexation would be setting a precedent that has not be done in the past. The city's growth policy acknowledges that annexation is requested by the property owner to receive city services and further recommends that the city prepares written guidelines for future growth. The Administrative Rules of Montana also state that proposed development within 500 feet of city services, is required to connect to both water and sewer services, unless a hardship is demonstrated. He also talked about technical issues and the tax base the city would not receive by allowing them not to annex. Council member Carr made a motion to table agenda item #12 until Russell and Brianna Leader can meet with DPW Skubinna to discuss this further. The

motion was seconded by Council member Austin, and carried unanimously. After they meet another water committee meeting can be set.

Council member Nistler made a motion to hire David George as a contracted consultant to the water department on an as needed basis per the water committee's recommendation. The motion was seconded by Council member Austin, and carried unanimously.

Kaden Bedwell from Interstate Engineering was in attendance to update the council on the new swim pool plans. He stated the plans are 95% complete, he had a meeting with the pool committee and if they have comments on the plan documents, they are supposed to get them to him within a week. He said that the final plans should be done by the end of August. There will be a \$700.00 fee that will need to be paid to DPHHS for the review of the plans. Asbestos testing will have to be completed. Code Compliance Officer Dees said that GNDC may be able to assist the city with this. Kaden also mentioned that the invitation to bid will have to be advertised for three (3) weeks and then the lowest 3 bids can be held for 90 days. Council member Nistler mentioned he would like to see the project split between demolition and construction. Currently, the plans and bid documents are all one project and could cost additional money if the project was split.

Unfinished Business:

- Levee Safety Committee Report – There will be a meeting on Tuesday August 2<sup>nd</sup>.
- Update on GNDC noncompetitive grant – No Updated Report

Mayor Karst mentioned there will be a fundraiser and the 8<sup>th</sup> annual paint run will be held next weekend; the police department is aware of both.

Committee Reports: There were no reports for Cemetery or Ordinance. Council member Carr mentioned he would like a personnel committee meeting to discuss options for COVID leave. A water committee meeting will be set after DPW Skubinna meets with the Leaders. Grant Writer Ryan updated the council on the closeout of the Homeland Security Grant and has been working on other grants. Ashleigh Beyers, the new city grant writer talked with the council and wanted to know what their major needs are so she can search for grants. There was discussion on if there was anything for streets, at this time there is not. She also mentioned maybe implementing a skate park. She will also be searching for grants for the new swimming pool.

Department Head Reports:

Chief Weber said that currently they are working on trying to fund the Misdemeanor Probation Officer position.

City Attorney Sullivan stated she has been busy with employee agreements, resolutions, trials, and will be serving an eviction notice tomorrow.

Code Compliance Officer Dees said he's been working on getting DPW Skubinna up to speed on things, some buildings have been torn down and still working on junk vehicles and weedy lots.

City Clerk Amundson said that she has been working on compiling information for budget meetings next week and will send packets out as soon as they are done.

DPW Skubinna mentioned he's going through emails and getting settled in.

Council members Austin and Heitman talked about a couple things the fire department had over the past couple of weeks.

Public Comment: There was some discussion on weeds that are growing up through the sidewalks and whose responsibility it should be and Council member Koski mentioned the MDT contract she had received about the maintenance of sidewalks along the State routes.

Council member Koski made a motion to adjourn the meeting. The motion was seconded by Council member Nistler the meeting adjourned at 5:36 p.m.

ATTEST:

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Stacey A. Amundson  
City Clerk - Treasurer

Rod Karst  
Mayor