

REGULAR COUNCIL MEETING ----- JUNE 20, 2016

The Regular Council Meeting was called to order at 5:30 p.m. by Mayor Erickson. The following Council members were present: Karst, Ozark, Sorensen, Schoenfelder, Carr, and Heitman. Those also present were City Clerk-Treasurer Amundson, Street Foreman Krause, Police Chief Barstad, Officer Edwards, DPW Kompel, Fire Chief Brunelle, and City Attorney Helland. The media was represented by James Walling of the Glasgow Courier.

Council member Carr led the Pledge of Allegiance.

Public Comment on any agenda item: NONE

Council member Carr made a motion approving the consent agenda including, the payment of claims for June 20, 2016 in the total amount of \$205,291.41, and the minutes of the June 6, 2016, Regular Council Meeting. The motion was seconded by Council member Sorensen and carried unanimously.

Mayor Erickson introduced and offered for adoption **Resolution No. 2014** – A Resolution To Pay Off the 1997 Sewer System Revenue Bond (DNRC Revolving Fund Loan Program) With Both Accumulated 1997 Bond Issue Reserve Funds and 1997 Revenue Bond Funds; Transferring the Remainder of the 1997 Reserve Funds to the Sewer Replacement and Depreciation Account; and Providing for Future Transfers of Sewer Sale Revenues into Said Account. Council member Schoenfelder moved for the adoption of **Resolution No. 2014**. The motion was seconded by Council member Sorensen; whereby **Resolution No. 2014** was unanimously adopted.

Mayor Erickson introduced and offered for adoption **Resolution No. 2019** – A Resolution Re-Designating the Environmental Certifying Official. Council member Sorensen moved for the adoption of **Resolution No. 2019**. The motion was seconded by Council member Heitman; whereby **Resolution No. 2019** was unanimously adopted.

Council member Karst made a motion approving the vacation extension request for Officer Joe Horn until October 2016. The motion was seconded by Council member Sorensen and carried unanimously.

Council member Sorensen made a motion to renew the agreement for legal services for fiscal year 2016-2017 between the City of Glasgow and Helland Law Firm, pllc. The motion was seconded by Council member Schoenfelder, and carried unanimously.

Council member Ozark reported on the water committee meeting. He explained the new base rate calculation of 2% increases for both water and sewer. He said that from the city's current rate until September 2022 there will be a total rate increase of \$3.15 over a 6 year period and a total increase of \$4.99 for sewer. He also talked about the reduction in the monthly amount allocated to the 1987 water line from \$26,405.00 to \$18,500.00. Council member Schoenfelder made a motion to proceed forward with the 2% incremental increases for both water and sewer base rates and to reduce the monthly amount allocated to the 1987 water line account. The motion was seconded by Council member Heitman, and carried unanimously.

Council member Sorensen made a motion to approve the changes to the Utility Billings Clerk's Job Description. The motion was seconded by Council member Carr and carried unanimously.

The personnel committee recommendation to approve changes to the City of Glasgow Personnel Policy Manual and forward to City Attorney Helland for final review before adoption by the city council has been deferred until the July 5, 2016, Regular Council Meeting.

The approval of the longevity schedule and conditions to receive annual payment and to include in the City of Glasgow Personnel Policy Manual has been deferred until the July 5, 2016, Regular Council Meeting.

Jarret Brant from Big Sky Auto Accessories was not at the meeting. DPW Kompel stated that he has drafted a letter to the City Attorney for his review on the issue with the water line problem.

Mayor Erickson stated the council meetings in July will be on Tuesday the 5th and Monday the 18th due to the 4th of July holiday.

Old Business:

-Levee Safety Committee Report – The next meeting will be July 15th at the National Weather Service Office at 2:00 p.m.

- Update on GNDC noncompetitive grant – City Clerk Amundson said that our application is going through the formal review process and we should be receiving an award letter in the near future. Brianna at GNDC is inquiring at the Department of Commerce if the generic application they have on hand will be acceptable when the City starts accepting applications. She is also getting information on the income thresholds. The Finding of No Significant Impact will be published this week. As soon as all the pieces are in place, City Clerk Amundson will draft an article for the paper on the Housing Grant for the public.

-Renovations on the T-33 Airplane – No Report

-Valley Court Apartments Acquisition Update – City Clerk Amundson has been talking with USDA RD and they are working on submitting the transfer paperwork to the National Office for their approval.

-TBID Bike Park Update – City Clerk Amundson mentioned that Tami from TBID has located a grant that the City can apply for. The grant will cover the infrastructure costs for the new bike park. Kathy Granger will write the grant for the city after Amundson has collected all of the costs associated with it. The Montana Office of Tourism and Business Development will start accepting applications on July 1.

-Mutual Consent Agreement for Legal Services – Mayor Erickson has talked with the Commissioners and they said that they will reduce the contract amount to \$30,000.00 from \$32,000.00. They are looking at hiring an assistant county attorney to assist with the city cases. This will be on the July 5th agenda for final vote.

Committee Reports: There were no committee reports for Personnel, Water, Cemetery, or Grant. Council member Karst stated the Ordinance committee had met and there were more suggested changes to the drafted animal ordinance. Those changes will go to the City Attorney and the revised ordinance will be reviewed before being presented to the council for adoption.

Department Head Reports:

City Attorney Helland mentioned he has been working on the animal ordinance. Also, when Judge Gilbert returns he will meet with her and Police Chief Barstad to see the process that could be done if the city were to change the penalties from a misdemeanor to a municipal infraction and report back.

Fire Chief Brunelle stated that the recent house fire is still under investigation and they are waiting for a final report. He is having some electrical work done in the fire hall. The current electrical is out of date and a fire hazard. He is also working on a capital outlay spreadsheet.

Police Chief Barstad said that Lachlan Vaira is looking at returning to the Police Department for the summer as a part-time officer.

Street Foreman Krause stated the paving project went smoothly and Century will start Chip Sealing on Wednesday.

DPW Kompel talked about the water issue at Northern Heights. He has received the annual inspection report on the levee from the Corps. The SWIF Plan is in Washington DC for National Review.

Public Comment: NONE

Council member Schoenfelder made a motion to adjourn the meeting. The motion was seconded by Council member Carr, the meeting adjourned at 6:17 p.m.

ATTEST:

Stacey Amundson
City Clerk-Treasurer

Rebecca Erickson
Mayor