

AGENDA

PRE-CONSTRUCTION MEETING

GLASGOW HALL TERRACE/HURLEY DRIVE WATER & SEWER MAIN REPLACEMENT O.F 0010.001 PUBLIC WORKS CONFERENCE ROOM 10:00 A.M., MARCH 25, 2025

Introduction of Attendees:

Items for Discussion:

- 1) **Contract:**
 - a. **Status:** *Contract Award Approved by City Commission on Aug 20th, 2024.*
 - b. **Amount:** \$1,918,594
 - c. **Scope:** Hall Terrace/Hurley Drive Water & Sewer Main Replacement – Base Bid & Alternate #1
 - d. **Contract Time:**
 - e. **Notice to Proceed:** March 25, 2025
 - f. **Substantial Completion Date:** 175 calendar days (July 1, 2023)
 - g. **Final Completion Date:** 205 calendar days (August 1, 2023)

- 2) **Organization Representatives:**
 - a. **Owner:** City of Great Falls
Owner Representatives:
 - **Project Manager:** Ross Hanson, AE2S
 - **Project Engineer:** Brandt Lee, AE2S
 - **Project Inspector:** Carter Avery, AE2S
 - **City Representative:** Paul Skubinna, PWD
 - **Operations -**
 - b. **General Contractor:** JR Civil of Montana, LLC
Contractor Representatives:
 - **Project Manager:** Alex Heesch
Phone No.: (406) 200-5058
 - **Project Site Superintendent:**
Phone No.:

- 3) **Subcontractors/Material suppliers:**
 - a. CIP -
 - b. Asphalt –
 - c. Other -

- 4) **Project Schedule**
 - a. Overall Schedule
 - b. Anticipated Construction Sequencing
- 5) **Underground Utilities:**
 - a. *Contractor Responsibility (One Call 1-800-424-5555)*
 - b. Water/Sewer Services
- 6) **Submittals:**
 - a. Submittal review
- 7) **Payments:**
 - a. Discuss Pay Estimates with Engineer and Inspector
 - b. Submit monthly Pay Requests with certifying signature
 - i. Submittal Process
 - c. 5 % Retainage. **Engineer may reduce with Satisfactory progress.**
 - d. 1% Withholding for State Contractors Miscellaneous Tax
- 8) **Wage Rates**
 - a. Montana Prevailing Wage Rates – Heavy Construction 2024
 - b. Certified Payroll Required
- 8) **Registration, Licenses, Permits:**
 - a. Contractors Registration
 - b. City Business License
- 9) **Project Completion:**
 - a. Schedule/minimize service interruptions during water/sewer main replacements
 - b. Schedule/minimize interruption to access to residences throughout project
- 10) **Safety:**
 - a. Supplementary Condition to General Conditions SC-6.13 Requires Contractor to have Preconstruction Safety Meeting, Monthly Safety Meetings, Post Safety Rules, Tailgate Meetings, And perform Site Inspection by Safety Official.
 - b. Conform to all applicable Federal, State and Local Safety Regulations.
 - c. Take necessary precaution and provide adequate safety equipment and devices to protect public and workers from open excavations, construction obstructions, construction equipment and materials, and other project construction related hazards. Provide any necessary traffic control devices in accordance with MUTCD. Secure construction site.
- 11) **Other Items:**
 - a.
 - b.
 - c.