

AGENDA

PRE-CONSTRUCTION MEETING

**GLASGOW HALL TERRACE/HURLEY DRIVE
WATER & SEWER MAIN REPLACEMENT
O.F 0010.001
PUBLIC WORKS CONFERENCE ROOM
10:00 A.M., MARCH 25, 2025**

Introduction of Attendees:

Items for Discussion:

- 1) **Contract:**
 - a. **Status:** *Contract Award Approved by City Commission on Aug 20th, 2024.*
 - b. **Amount:** \$1,918,594
 - c. **Scope:** Hall Terrace/Hurley Drive Water & Sewer Main Replacement – Base Bid & Alternate #1
 - d. **Contract Time:**
 - e. **Notice to Proceed:** March 25, 2025
 - f. **Substantial Completion Date:** 175 calendar days (July 1, 2025)
 - g. **Final Completion Date:** 205 calendar days (August 1, 2025)
- 2) **Organization Representatives:**
 - a. **Owner:** City of Glasgow
Owner Representatives: AE2S
 - **Project Manager:** Ross Hanson (406) 868-7166
 - **Project Engineer:** Brandt Lee (406) 868-9108
 - **Project Inspector:** Carter Avery (406) 876-2405
 - **City Representative:** Paul Skubinna, PWD
 - **City Operations**
 - **Water/Sewer On Duty Operator:** (406) 263-7614
 - **Scott Runningen (Streets):** (406) 283-8075
 - b. **General Contractor:** JR Civil of Montana, LLC
Contractor Representatives:
 - **Project Manager:** Alex Heesch
Phone No.: (406) 200-5058
 - **Project Site Superintendent:** Keith Smith
Phone No.: (602) 622-3201
- 3) **Subcontractors/Material suppliers:**
 - a. CIP – Vortex Industries
 - b. Asphalt – Century

- c. Pipe/Fittings – Core and Main
- d. Other – Concrete – Woodfort; Aggregate – Fossum; Striping – AAA Striping
- 4) **Project Schedule**
 - a. Overall Schedule – provided by Contractor (attached)
 - b. Anticipated Construction Sequencing – phasing traffic plan provided by Contractor (attached)
- 5) **Underground Utilities:**
 - a. *Contractor Responsibility (One Call 1-800-424-5555)*
 - b. Water/Sewer Services – coordinate if any lead service leads are encountered
- 6) **Submittals:**
 - a. Submittal review – Concrete submittal review in progress
- 7) **Payments:**
 - a. Discuss Pay Estimates with Engineer and Inspector
 - b. Submit monthly Pay Requests with certifying signature
 - i. Submittal Process - Contractor to deliver by 20th of month; City Council meets 1st and 3rd Monday of the month to approve processing
 - c. 5 % Retainage. **Engineer may reduce with Satisfactory progress.**
 - d. 1% Withholding for State Contractors Miscellaneous Tax
- 8) **Wage Rates**
 - a. Montana Prevailing Wage Rates – Heavy Construction 2024
 - b. Certified Payroll Required
- 8) **Registration, Licenses, Permits:**
 - a. Contractors Registration
 - b. Contractor will submit SWPPP upon completion
- 9) **Project Completion:**
 - a. Schedule/minimize service interruptions during water/sewer main replacements
 - b. Schedule/minimize interruption to access to residences throughout project
- 10) **Safety:**
 - a. Supplementary Condition to General Conditions SC-6.13 Requires Contractor to have Preconstruction Safety Meeting, Monthly Safety Meetings, Post Safety Rules, Tailgate Meetings, And perform Site Inspection by Safety Official.
 - b. Conform to all applicable Federal, State and Local Safety Regulations.
 - c. Take necessary precaution and provide adequate safety equipment and devices to protect public and workers from open excavations, construction obstructions, construction equipment and materials, and other project construction related hazards. Provide any necessary traffic control devices in accordance with MUTCD. Secure construction site.

11) Other Items:

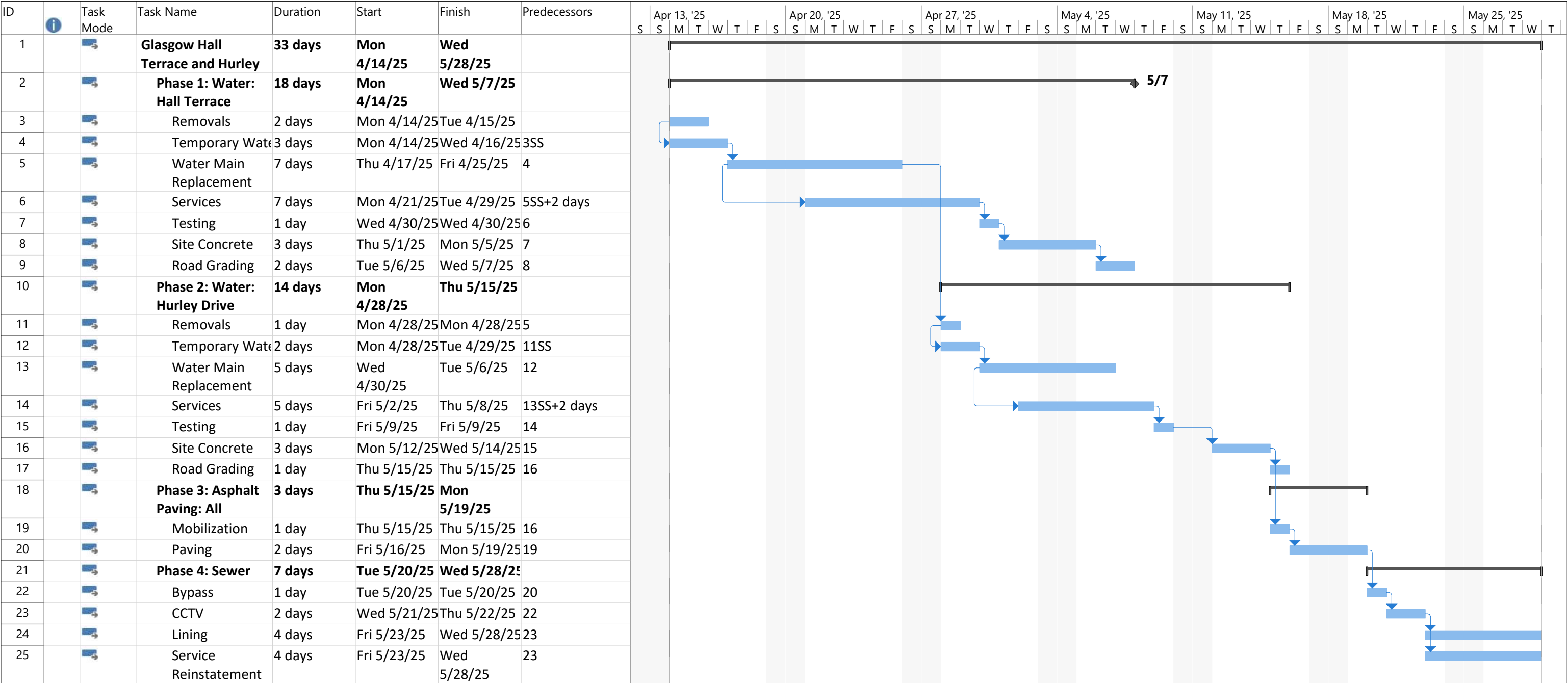
- a. RPR to make note of water service materials during connection for City
- b. Water Service – residences have booster pumps and expansion tanks due to low pressure in area, coordinate temp service, may need to shutdown booster
- c. Service Interruptions – Contractor will notify using door hangers with date and timeframe of interruptions
- d. Project progress meetings – held weekly on Tuesday @ 10AM
- e. Asphalt blue-topping survey – Contractor to coordinate with surveyor
- f. Temp Water Service – Contractor to coordinate hydrant connection and temp water with City
- g. Distribution Water Valve Operation – City will primarily responsible for valve operation, Contractor has capability to operate if deemed necessary by City

PRECONSTRUCTION MEETING

10:00 A.M. March 25, 2025

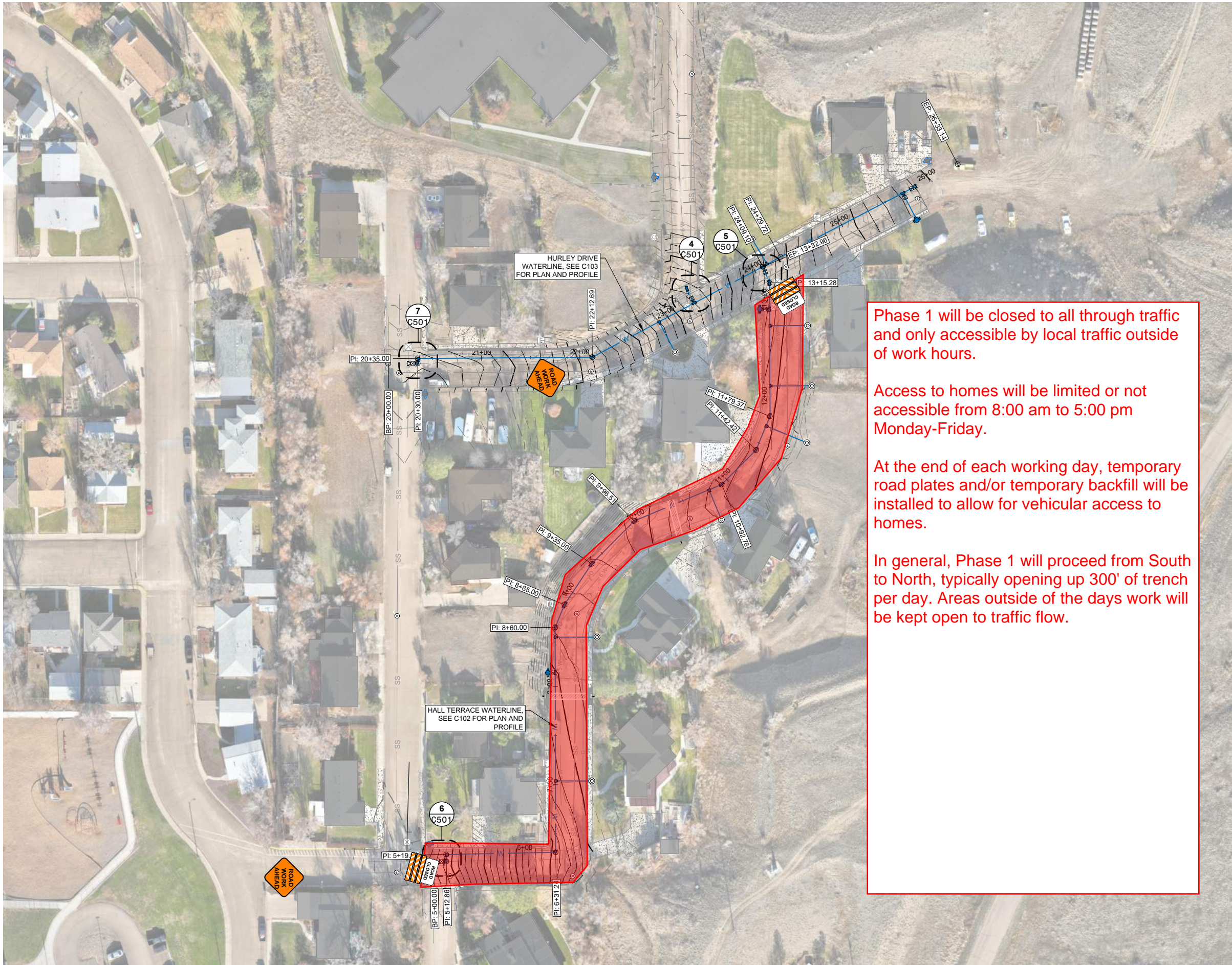
NAME	REPRESENTING	PHONE NO.
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Hall Terrace/Hurley Dr Preconstruction Meeting - O.F. 0010.001 Page 4 of 4

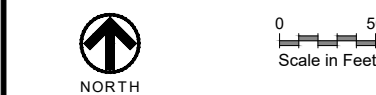
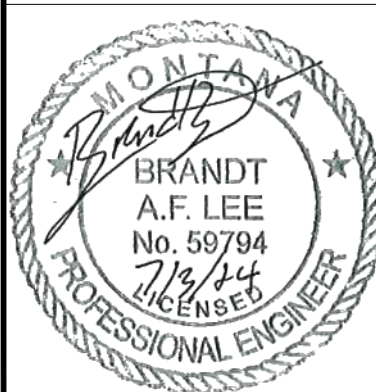


Project: Glasgow Working Scheme
Date: Wed 3/19/25

Task		Project Summary		Manual Task		Start-only		Deadline	
Split		Inactive Task		Duration-only		Finish-only		Progress	
Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
Summary		Inactive Summary		Manual Summary		External Milestone			



Certification of Individual Project Design Disciplines Are Included On Their Individual Drawings, Respectively



**Phase 1:
Water
Replacement**

**Traffic Control
&
Access**

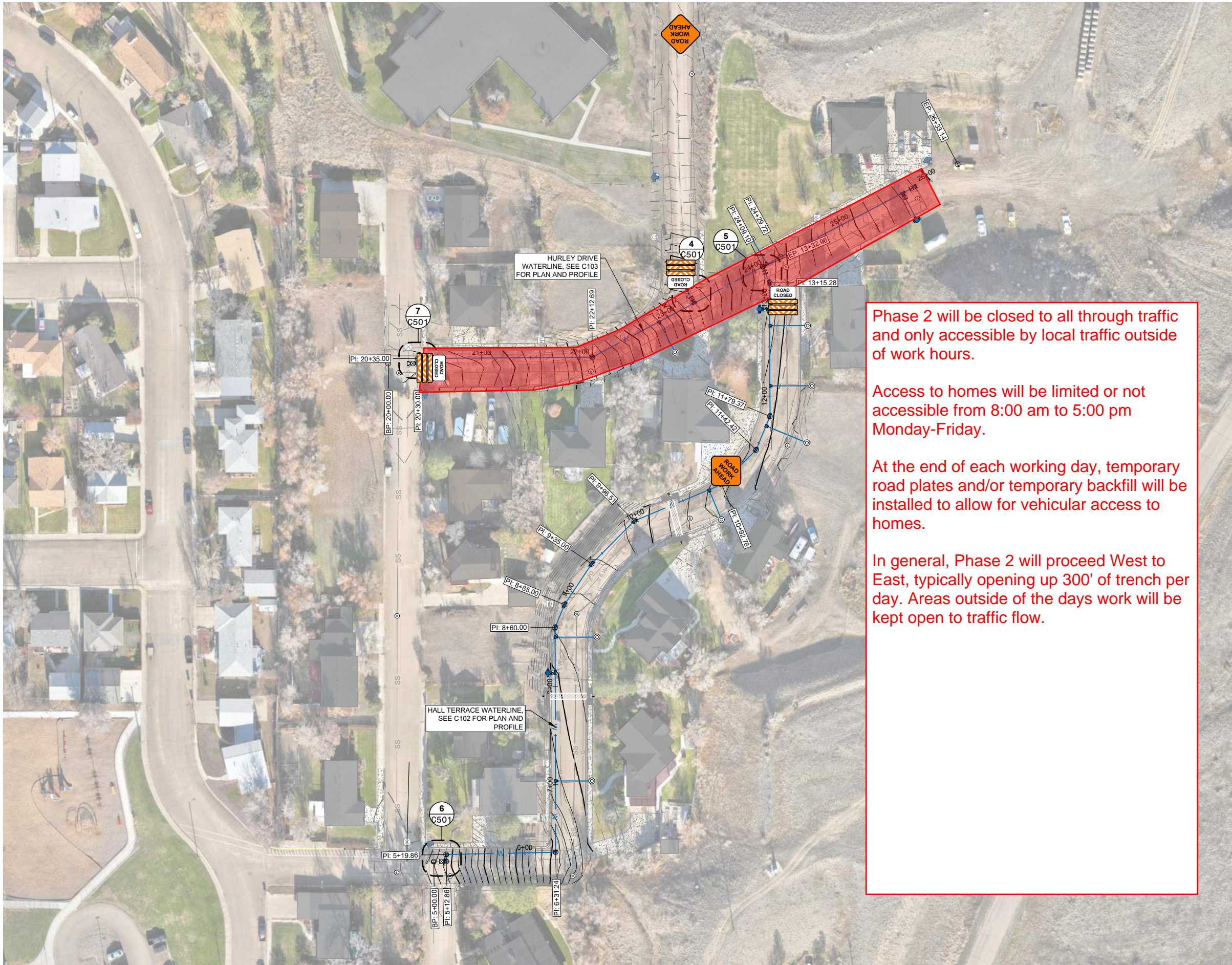
WATER IMPROVEMENT PLAN

CLIENT: CITY OF GLASGOW
GLASGOW, MONTANA

PREPARED BY: PWH
CHECKED BY: RJH
APPROVED BY: BAL

PROJECT NO: 05215-2023-002
DATE: JULY 2024
OFFICE FILE NO: 0010.001

SHEET DESIGNATOR: CIV
DRAWING NO: C101



Phase 2 will be closed to all through traffic and only accessible by local traffic outside of work hours.

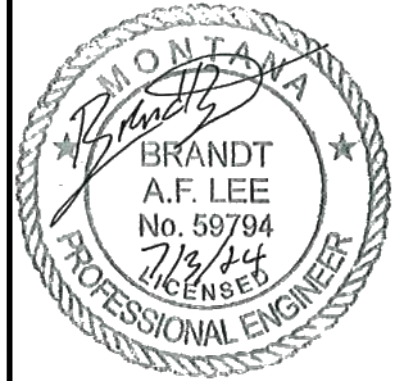
Access to homes will be limited or not accessible from 8:00 am to 5:00 pm Monday-Friday.

At the end of each working day, temporary road plates and/or temporary backfill will be installed to allow for vehicular access to homes.

In general, Phase 2 will proceed West to East, typically opening up 300' of trench per day. Areas outside of the days work will be kept open to traffic flow.



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0 50
Scale in Feet

Phase 2: Water Replacement

Traffic Control & Access

STATUS: FOR CONSTRUCTION

SYM

DATE

APPR

PROJECT TITLE: HALL TERRACE & HURLEY DRIVE WATER AND SEWER IMPROVEMENTS

Advanced Engineering and Environmental Services, LLC www.ae2s.com

SHEET TITLE: WATER IMPROVEMENT PLAN

CLIENT: CITY OF GLASGOW

GLASGOW, MONTANA

PREPARED BY: PWH

CHECKED BY: RJH

APPROVED BY: BAL

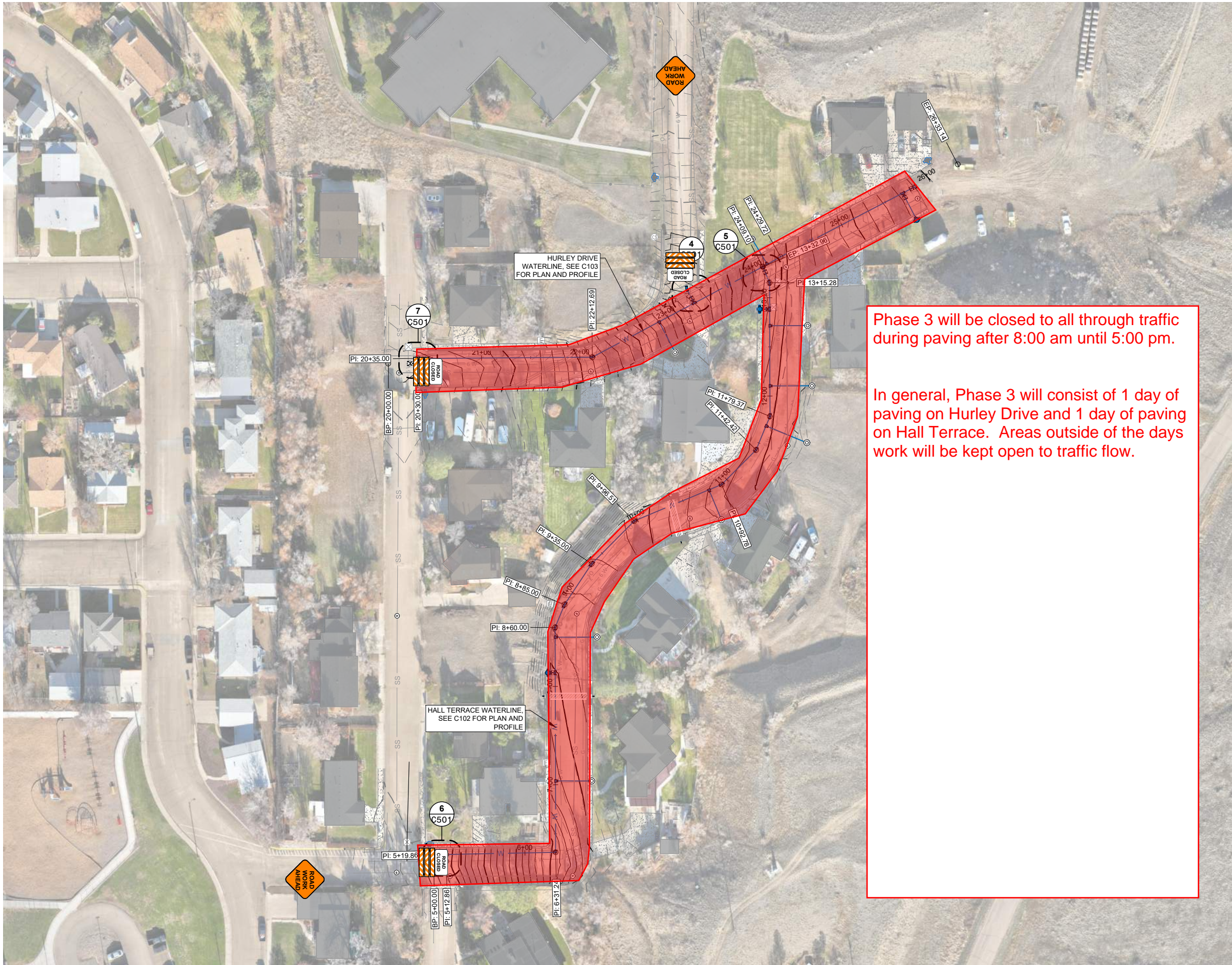
PROJECT NO: 05215-2023-002

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CIV

C101

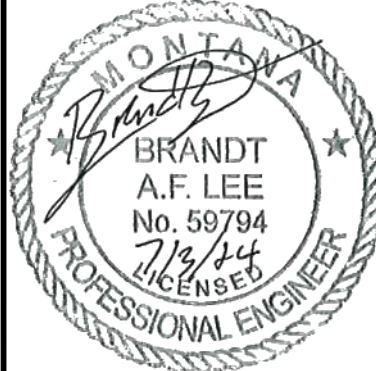


Phase 3 will be closed to all through traffic during paving after 8:00 am until 5:00 pm.

In general, Phase 3 will consist of 1 day of paving on Hurley Drive and 1 day of paving on Hall Terrace. Areas outside of the days work will be kept open to traffic flow.




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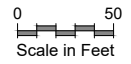


STATUS: FOR CONSTRUCTION

SYMBOL: DATE: APPR:



NORTH



Scale in Feet

Phase 3:
Asphalt Paving

Traffic Control
&
Access

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SHEET TITLE: WATER IMPROVEMENT PLAN

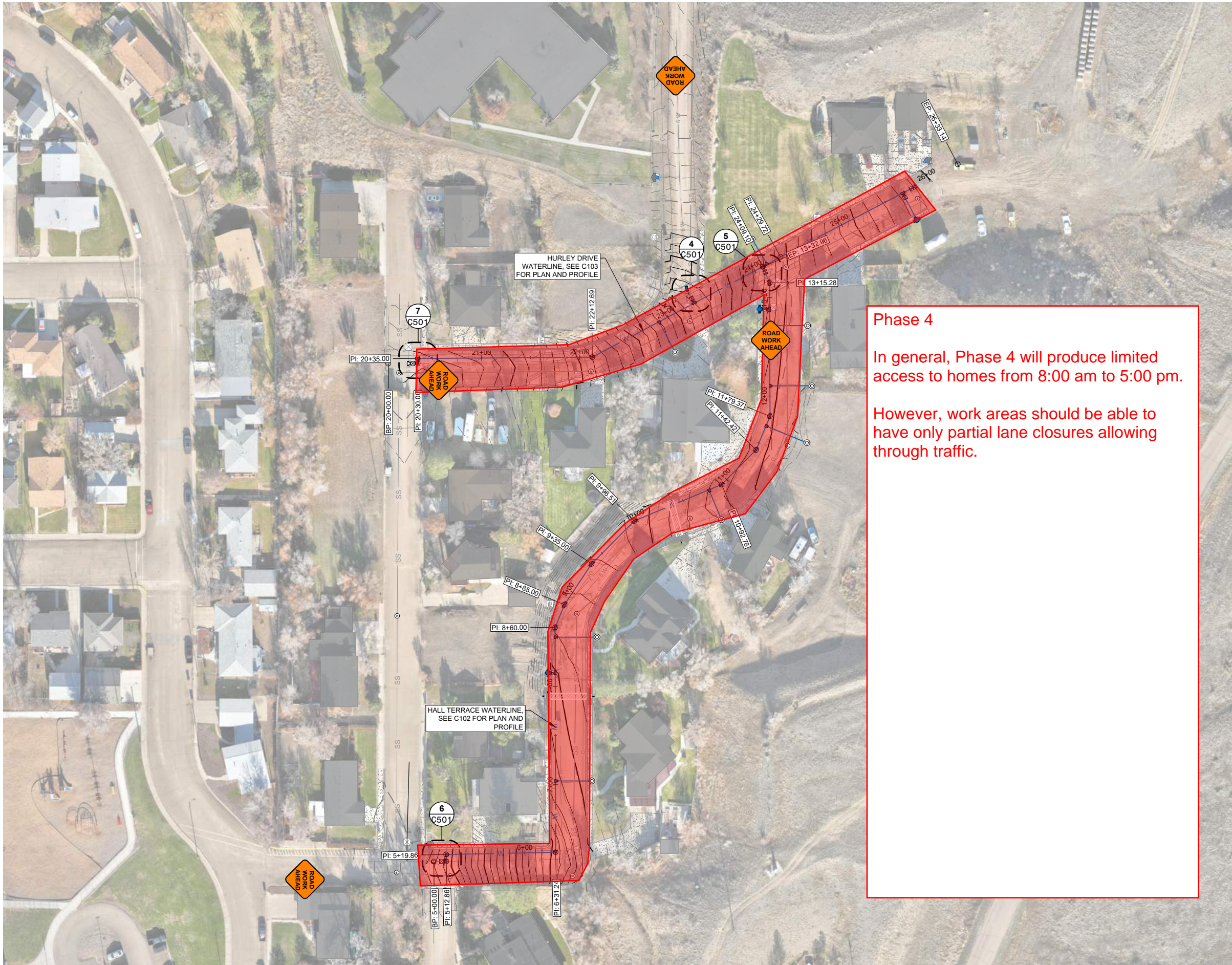
CLIENT: CITY OF GLASGOW, GLASGOW, MONTANA

PREPARED BY: PWH
CHECKED BY: RJH
APPROVED BY: BAL

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NORTH



Scale in Feet

Phase 4:
Sewer Lining

**Traffic Control
&
Access**

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CLIENT: CITY OF GLASGOW GLASGOW, MONTANA	PREPARED BY: PWH CHECKED BY: RJH APPROVED BY: BAL
PROJECT NO: 052115-2023-002 DATE: JULY 2024 OFFICE FILE NO: 0010.001	DRAWING NO: CIV C101