

REGULAR COUNCIL MEETING ----- JULY 15, 2024

The Regular Council Meeting was called to order at 5:00 p.m. by Mayor Karst. The following Council members were present: Heitman, Austin, Koski, Ozark, Carr, and Nistler. DPW Skubinna, Recreation Director Casterline, and Captain Edwards were also in attendance. Candy Lagerquist, Karen Breigenzer, Devin Rasmusan, Ed Malone, and Kaden Bedwell from Interstate Engineering were also in attendance. City Clerk Amundson and City Attorney O'Brien attended via Google Meets. There was no media representation.

Mayor Karst led the Pledge of Allegiance.

Public Comment on any Agenda Item: NONE

Council member Koski made a motion approving the consent agenda including the payment of claims for July 15, 2024 in the amount of \$715,296.99, the Valley Court Apartment claims in the amount of \$7,455.51, and the minutes of the July 1, 2024 Regular Council Meeting. The motion was seconded by Council member Austin, and carried unanimously.

Ed Malone introduced himself to the council. He has replaced Rick Seiler as the DES Coordinator for Valley County. He said every county needs to have a DES officer. He is asking the city council and mayor to sign off on the MOU, then he will have the county commissioners sign it and bring a copy back to the city for their files. He is working on the emergency operations plan and when it is completed, he will bring that to the council for their signatures.

Council member Ozark made a motion approving the Memorandum of Understanding between the City of Glasgow and Valley County. The motion was seconded by Council member Koski, and carried unanimously.

Mayor Karst introduced and offered for adoption **Resolution No. 3171** – A Resolution Appointing a Firefighter of the Glasgow Fire Department Following Completion of Probation – Byron Messig. Council member Austin moved for the adoption of **Resolution No. 3171**. The motion was seconded by Council member Heitman; whereby **Resolution No. 3171** was unanimously adopted.

Mayor Karst introduced and offered for adoption **Resolution No. 3172** – A Resolution Determining the Salaries and Compensation of Elected and Appointed City Officers and All City Employees Excluding the Police Department; For the Fiscal Year 2024-2025; Revoking Resolutions in Conflict Herewith; and Establishing an Effective Date for Salaries and Compensation. Council member Koski moved for the adoption of **Resolution No. 3172**. The motion was seconded by Council member Heitman; whereby **Resolution No. 3172** was unanimously adopted. Mayor Karst said the police department wasn't included because their negotiations haven't been settled on yet.

Council member Ozark made a motion approving the payment of the Two Rivers Membership dues in the amount of \$1,250.00 for fiscal year 2024-2025. The motion was seconded by Council member Koski, and carried unanimously.

DPW Skubinna explained the Change Order #3 for Corland Construction. While they were installing the new water service line for the swimming pool, they came across some unexpected unstable materials so he made the call to have it backfilled with flowable fill material which will be sturdier for the road and easier to maintain. The majority of the cost for the change order comes from the materials. The swim pool committee had some questions on this change order since it's being pushed over to them to pay it and it was an unanticipated cost they weren't expecting. Council member Ozark said that he doesn't have a problem with the city paying for it, he wants to know whose budget this is going to be paid from. Council members asked City Clerk Amundson where this could be paid from. She stated since it will be paid in the new fiscal year, she can look into options for the council to discuss and decide on during budget time if Corland is ok with waiting just a little longer for the payment from the change order. Council member Ozark asked City Clerk Amundson if she can come up with a recommendation for the next council meeting. She will have that recommendation ready for the council to discuss. Council member Ozark made a motion to table the approval of change order #3 for Corland Construction in the amount of \$15,537.14. The motion was seconded by Council member Nistler, and carried unanimously.

Council member Koski made a motion approving the May 2024 financials. The motion was seconded by Council member Austin, and carried unanimously.

Council member Carr made a motion reappointing Byran Krumwiede and Seth Runner to the Recreation Board for another three (3) year term effective July 17, 2024. The motion was seconded by Council member Austin, and carried unanimously.

Council member Nistler made a motion approving the renewal of the lease agreement between the City of Glasgow and Priority Communications for another three (3) year term effective August 1, 2024 to July 31, 2027. The motion was seconded by Council member Koski, and carried unanimously.

Mayor Karst mentioned the recommendation came from the wage comp committee to have the full council discuss and decide on Chief Weber's wage request. His request is \$5.00 per hour retroactive from March 21, 2021. Council member Austin commented that he had talked about this during the wage comp meeting and wanted to know where the city is going to come up with the additional money. Also, if we give one employee a larger raise like this, then all other employees will come requesting a higher wage. He said everyone is worth more money, but it all comes down to how much money is left at the end of each month or the end of the year. He also said that he deserves a raise, just \$5.00 per hour is too much. Council member Nistler suggested \$2.50 per hour. Council member Austin made a motion to counter offer \$2.50 per hour. The motion was seconded by Council member Nistler. Mayor Karst asked what will need to be done if he rejects the counter offer. Then Chief Weber will have to come back to the council. Council member Ozark commented the other part of his request is being paid retroactively back to March 21, 2024. Council member Austin amended his motion to counter offer \$2.50 per hour being paid retroactive back to March 21, 2024. The motion was seconded by Council member Nistler. Council member Ozark asked City Clerk Amundson if the \$2.50 increase is in addition to the 4.5% increase. City Clerk Amundson explained if the request came in higher than what the 4.5% figured out to be, they would receive one or the other, not both. They then asked City Clerk Amundson what the 4.5% would be. She said about \$1.59 increase, so the \$2.50 will be the higher amount. Motion carried.

Council member Koski made a motion accepting the wage comp committee's recommendation to move Deputy Clerk Frueh from a 7-4 to an 8-4 on the wage matrix for fiscal year 2024-2025. The motion was seconded by Council member Carr, and carried unanimously.

Council members Koski and Nistler agreed that the consolidation of the parks and recreation department is a good idea. Council member Ozark asked Recreation Director Casterline his opinion on it. He said he is good with this, but doesn't have any desire to be mowing the fire department or the under-pass areas. He would like to drop the under-pass area since it belongs to the state. He has some ideas on how to generate revenue from the consolidation and set up funds to replace playground equipment. He would like to put together a 5-10-year plan for this. Council member Ozark suggested having a work session to work out the details. The work session will include the full council, Recreation Director Casterline, Street Foreman Runningen, DPW Skubinna, and Devin Rasmusan. Council member Ozark asked Recreation Director Casterline to write down some ideas to bring to the work session and Devin already has a listing of duties he does. The work session will be scheduled for August 19, 2024 following the regular council meeting. There was discussion on the plans for the Babe Ruth field.

Council member Nistler made a motion approving the recommendation from the council work session to approve the skate park MOU with the revisions that were discussed. The motion was seconded by Council member Ozark, and carried unanimously.

Unfinished Business – Levee Safety Committee Report –The next meeting will be August 6, 2024.

Committee Reports: There were no reports for personnel or water. Mayor Karst asked DPW Skubinna if he wanted the cemetery committee to meet to discuss the issue that has come up. DPW Skubinna said he just wants to monitor it for awhile and then decide if a meeting is necessary. Mayor Karst explained that Dan Miller would like to start phasing out of the cemetery caretaker position over the next year. Mayor Karst said the LCWF grant has released an additional \$324,471.00 to the swim pool committee which will go towards the bathhouse. Kaden Bedwell from Interstate Engineering mentioned he had received an email from the grant manager and since this is new funding the buy American build American (BABA) requirements will have to be followed. There was discussion on putting the bathhouse out to bid. If the BABA requirement has to go back to the beginning of the initial project, the swim pool committee may have to deny the additional funding received. The council is ok with putting it out to bid, but would like to find out if BABA will just be applicable to the bathhouse or the entire project. Ordinance committee will be meeting following this council meeting.

Department Head Reports:

DPW Skubinna said it's been day to day stuff, a contractor will be here Thursday to work on the sewer lagoon motor, parts are ordered for the lift station pump, the Hall Terrace/Hurley Drive project bid opening will be either the 24th or 25th of July, and Scanlan's estimate to get started on the downtown striping the last week of July or the 1st week of August.

Captain Edwards told the council the police department has been busy.

Recreation Director Casterline wanted to know if the day use ordinance for parks will be discussed at the ordinance committee meeting. DPW Skubinna said from out meeting on Friday, there were going to be signs ordered that say day use only. Mayor Karst said he will bring it up at the ordinance committee meeting.

Mayor Karst said the park plan was already talked about and last week the peace runners were in town.

Public Comment: Candy Lagerquist asked if DPW Skubinna would call and talk to Sean. Last week when she was out of town they came and marked the area that will be cut for the handicapped accessible ramp. They were supposed to try and mark and cut along the seams of the sidewalk that is already there. They marked the area where

the tree is at and if they dig there, they will end up killing the tree. Karen Breigenzer wanted to know whose responsibility it will be to come up with the final wording on the skate park MOU. Mayor Karst said our City Attorney will take care of that.

Council member Koski made a motion to adjourn the meeting. The motion was seconded by Council member Austin, the meeting adjourned at 5:44 p.m.

ATTEST:

Stacey A. Amundson

Stacey Amundson
City Clerk-Treasurer

Rod Karst
Mayor